Decorah Communications Utility
Board

Wednesday September 10, 2025,
5:00PM

Minutes

Members attending:

Jarrad Walter – Chair
Amy Wrightsman
Chopper Albert - City of Decorah
Travis Goedken – City Manager
Lydia Andersen-(Zoom 5:15 PM)
Paul Mattson-(Zoom)
Keri Sand – City of Decorah
Michael Maloney – D.A. Davidson
Steve Luse-(Zoom 5:09 PM)

The Decorah Communications Utility Board Meeting was called to order at 5:00 PM.

The meeting was held at the Decorah Council Chambers and electronically.

Wrightsman made a motion to approve the minutes from the August 27, 2025, meeting, Mattson seconded the motion. Roll call vote. All voting ayes. Motion carried.

Chair Walter opened the public hearing on the proposal to enter into telecommunications revenue loan agreement at 5:01 PM. No public comment. Chair Walter closed the public hearing at 5:06 PM. Walter made a motion to approve Resolution 2503 which allows taking additional action on proposal to enter into a telecommunications revenue loan agreement. Wrightsman seconded the motion. Roll call vote. Ayes: Walter, Wrightsman, Mattson. Nays: None. Motion carried.

Wrightsman made a motion to approve Resolution 2504 authorizing and approving a telecommunications revenue loan agreement and providing for the issuance of telecommunications revenue note. Mattson seconded the motion. Roll call vote. Ayes: Wrightsman, Mattson, Walter, Luse. Nays: None. Motion carried.

Wrightsman made a motion to approve Resolution 2505 approving the notice of a public hearing to be held on September 16, 2025, on the proposed plans, specifications, form of contract, and estimate of cost for the improvement project. Mattson seconded the motion. Roll call vote. Ayes: Wrightsman, Mattson, Luse, Walter. Nays: None. Motion carried.

Luse made a motion to approve Resolution 2506 approving Decorah Bank & Trust as the depository for the capital asset account. Wrightsman seconded the motion. Roll call vote. Ayes: Luse, Wrightsman, Mattson, Walter. Nays: None. Motion carried.

Walter made a motion to approve Resolution 2507 approving Decorah Bank & Trust as the depository for the operating expense account. Luse seconded the motion. Roll call vote. Ayes: Walter, Luse, Wrightsman, Mattson. Nays: None. Motion carried.

Luse made a motion to approve Resolution 2508 approving the signatories at Decorah Bank & Trust as Keri Sand, City Clerk – Finance Officer, and in her absence, Renee Hill, Deputy City Clerk. Walter seconded the motion. Roll call vote. Ayes: Luse, Walter, Mattson, Wrightsman. Nays: None. Motion carried.
Wrightsman made a motion to approve Resolution 2509 appointing Keri Sand, City Clerk – Finance Officer, as the Communications Utility Board Secretary. Luse seconded the motion. Roll call vote. Ayes: Wrightsman, Luse, Mattson, Walter. Nays: None. Motion carried.

The Board discussed their options to put in place a set day and time to begin having their meetings monthly. Consensus was to have it on the second Tuesday of every month at 5:00 PM. A resolution will be brought forward for action at the next board meeting.

Walter made a motion to adjourn at 5:21 PM, Wrightsman seconded the motion. Meeting adjourned.

Keri Sand

Keri Sand
Communications Utility Board Secretary