May 19, 2025

The regular meeting was called to order by Mayor Borowski at 5:45 PM.

The meeting was held at the Decorah Council Chambers and electronically.

The meeting was opened with the Pledge of Allegiance.

Members present: Mayor Borowski, Randy Schissel, Kirsten Olson, Cody Whittle, Brent Parker, Emily Neal, City Manager Travis Goedken, and City Clerk Keri Sand
Absent: Christopher Miculinich, Steve Zittergruen

Chase Holien with WHKS Engineering spoke regarding the College Drive Bridge Improvements. Holien updated the Council on the estimated costs and design of the College Drive Bridge. The council gave feedback regarding the bridge design and discussed the timing of when the improvements should take place for the least amount of disruption to the City.

The consent agenda was presented.

a. Minutes of May 5, 2025, Council Meeting
b. Claims
c. Tobacco License Alternative Nicotine/Vapor Store-Bright Brothers (Decorah Vape & Smoke)
d. Device Retailer Permit-Bright Brothers (Decorah Vape & Smoke)
e. Tobacco License Cigarette, Tobacco, Nicotine/vapor Hy-Vee Inc
f. Renewal of Class C Retail Alcohol License-Magpie Café & Coffeehouse
g. Amendment of Class C Retail Alcohol License with Outdoor Service-Winneshiek County Fair
h. C-3 Design Permit for DRQCK, LLC at 109 E Water Street Contingent on DHPC Endorsement
i. Change Order #1 Decorah 2024 Quarry Street Improvements – Final Project Quantity Adjustments
j. Final Pay Application #2 Decorah 2024 Quarry Street Improvements
k. Resolution 3561 Accepting Decorah 2024 Quarry Street Improvement Project as Complete
l. Change Order #1 Decorah 2025 Heivly Street Improvements

Olson made a motion to approve the consent agenda as presented, Schissel seconded the motion. Roll call vote. Ayes: Olson, Schissel, Parker, Neal, Whittle. Nays: None. Motion carried.

Mayor Borowski opened the public hearing at 6:22 PM on the proposal to enter into a water revenue loan and disbursement agreement. No public comment. The public hearing was closed at 6:23 PM. Schissel made a motion to approve Resolution 3562 taking additional action on the proposal to enter into a water revenue loan and disbursement agreement with the State Revolving Loan Fund in the amount of $1,500,000.00 associated with the meter replacement project. Neal seconded the motion. Roll call vote. Ayes: Schissel, Neal, Parker, Whittle, Olson. Nays: None. Motion carried.

Mayor Borowski opened the public meeting at 6:24 PM on proposed plans and specifications, estimate of cost, and proposed form of contract for the construction of the Decorah 2025 Carlson Park Gateway Trail Project.

Benji Nichols of 412 Oak Street, Decorah spoke in favor of the project. Nichols stated that this is the first park that will have a comprehensive plan. Nichols also stated that there have been one hundred plus donors supporting this project that equals over six figures. Nichols asked Council to support this project.

Mayor Borowski closed the public hearing at 6:27 PM. Neal made a motion to approve the resolution on proposed plans and specifications, estimate of cost and proposed form of contract for the construction of the Decorah 2025 Carlson Park Gateway Trail Project and award the contract. Whittle seconded the motion. Roll call vote. Ayes: Neal, Whittle, Schissel, Parker, Olson. Nays: None. Motion carried.

Mayor Borowksi opened the public hearing at 6:31 PM on the vacation and conveyance of Lot 10, Block 14 of Wheeler's Addition. No public comment. The public hearing was closed at 6:32 PM. Schissel made a motion to approve Resolution 3563 approving the vacation and conveyance of Lot 10, block 14 of Wheeler's Addition to Dental Associates at 501 Sanford Street. Olson seconded the motion. Roll call vote. Ayes: Schissel, Olson, Whittle, Parker, Neal. Nays: None. Motion carried.

Mayor Borowski opened the public hearing on the Fiscal Year 2025 Amendment at 6:34 PM. No public comment. The public hearing was closed at 6:35 PM. Olson made a motion to approve Resolution 3564 approving the Fiscal Year 2025 Amendment, Schissel seconded the motion. Roll call vote. Ayes: Olson, Schissel, Parker, Whittle, Neal. Nays: None. Motion carried.

Olson made a motion to approve Resolution 3565 authorizing a letter of support to Iowa Economic Development Authority for Decorah Ventures extension request. Schissel seconded the motion. Roll call vote. Ayes: Olson, Schissel, Parker, Whittle, Neal. Nays: None. Motion carried.

Schissel made a motion to approve Resolution 3566 supporting the submission of an Iowa Economic Development Authority Workforce Housing Tax Credit Application for Allison Rentals, LLC with a rebate, at the Building Supply site. Neal seconded the motion. Roll call vote. Ayes: Schissel, Neal, Olson, Parker, Whittle. Nays: None. Motion carried.

Olson made a motion to approve Resolution 3567 approving the Winneshiek County Landfill Comprehensive Plan. Schissel seconded the motion. Roll call vote. Ayes: Olson, Schissel, Whittle, Parker, Neal. Nays: None. Motion carried.

Neal made a motion to approve Resolution 3568 establishing Rank of Statement of Qualifications for the Heivly Street Intersection Improvements as 1. MSA 2. ISG 3. Shive-Hatter. Olson seconded the motion. Roll call vote. Ayes; Neal, Olson, Parker, Schissel, Whittle. Nays: None. Motion carried.

Neal made a motion to approve the site plan for Dental Associates at 501 Sanford Street contingent on 1. Site plan should reflect all lots of record included in overall site and make sure correct, also need to show all existing structures for reference, 3. Off street parking does not meet setback requirements of 15' from city right of way, and 8. 20' rear setback is not met (if alley vacated and conveyed, will correct). Parker seconded the motion. Roll call vote. Ayes: Neal, Parker, Olson, Whittle, Schissel. Nays: None. Motion carried.

Schissel made a motion to approve the site plan for Bruening Rock Products at 1656 Highway 9 contingent on 1. Property is currently serviced by septic system and should be connected to the City sanitary sewer main, 2. Site plan should show all easements that exist for the property, 5. All parking stalls should be striped on the site plan, 8. Water main utility easement needs to be identified, as well as private utilities and right-of-way, and 9. Height of proposed addition needs to be submitted to FAA for approval. Olson seconded the motion. Roll call vote. Ayes: Schissel, Olson, Whittle, Neal, Parker. Nays: None. Motion carried.

Olson made a motion to approve the site plan and C-3 Design approval for SKJ Properties at 302 Washington Street contingent on 2. Legal description in project notes appears to be missing two lots of record and should be corrected. Neal seconded the motion. Roll call vote. Ayes: Olson, Neal, Whittle, Parker, Schissel. Nays: None. Motion carried.

Neal made a motion to approve an Issuance of Request for qualifications for the Decorah Municipal Building potential renovation with addition or new construction with responses due June 20, 2025. Olson seconded the motion. Roll call vote. Ayes: Neal, Olson, Whittle, Parker, Schissel. Nays: None. Motion carried.

Mayor Borowski announced that there are two vacancies on the Decorah Human Rights Commission.

Meeting adjourned at 7:09 PM

Keri Sand

Keri Sand
City Clerk-Finance Officer