DECORAH AIRPORT COMMISSION
December 13, 2023 – 5:00 PM
Airport Terminal Lounge

1) Roll Call
   Members present: Brett Willie, Kevin Thompson, Rick Hadley, Brian Petersburg
   Members absent: Pete Marso
   Also attending: Travis Goedken, City Manager; Dave Joens, McClure Engineering (via Zoom)

2) Consider approval of minutes
   a) November 15, 2023

Motion by Hadley, seconded by Thompson; all votes aye.

3) Discussion and Possible Action on Airport Terminal and Corporate Hangar Project
   Joens presented to the Commission that McClure was working on the bid documents for the Terminal and Hangar Project. Anticipated bid letting would be in February if the solar was ready. FAA has closed out the design grant for the project. Joens would send out the plans via Goedken ahead of putting out to bid for the Commission's review.

4) Discussion and Possible Action on Airport Capital Improvement Plan
   Joens discussed the Airport Capital Improvement Plan which included three major projects; the terminal and corporate hangar, the fuel system upgrade, and taxiway lighting. Projects need to be listed on the ACIP to be eligible for federal and state grant funding.

Motion by Petersburg, seconded by Thompson to approve FY25 ACIP; all votes aye.

5) McClure Engineering Update
   Joens reported that BIL/ATP funding was applied for. The Commission has applied before, but not awarded. Joens noted that the draft CIP submittal is due November 17th and went over the previous CIP. Terminal and Hangar project was top, with fuel system in 2025 using state funding and taxiway lighting design and construction using federal funds; will be moving that back one year.

6) Airport Manager's Report
   a) Hangars / rents
   Goedken reported that most rents are up to date with only Fabian and Gomes with small delinquencies.

7) Adjourn